



*Sue Rigano
Mayor*

*Town of Bairoil
1101 Antelope Drive
PO Box 58
Bairoil, WY 82322
307-324-7653
www.TownOfBairoil.com*



*Kim Tompkins
Relief Clerk*

Minutes
March 7, 2018

Mayor Rigano called this meeting to order at 7:01pm.

Others present at meeting were Mayor Pro-Tem Lowell Clawson and council person Adene Wuertley.

Council members absent were Scott Dick, Dana Clawson and Attorney Mike Roberts.

Guests present were Mr. & Mrs. Dennis Fish.

Pledge of Allegiance was recited.

Public Comment:

Council person Wuertley stated she been in contact with Kenny Osborne and was putting together information from the article that was printed about him and include a picture of him. This will be combined with the display case that Wallace is building at Town Hall; several ideas were presented as how to decorate inside the case.

When she goes to Casper she will get a price quote from Wyoming signs as to how much a sign would cost the Town instead for doing a plaque containing all the information.

Mr. Fish, Pastor of the Baptist Church in Bairoil welcomed everyone present to attend church. Mr. Fish asked the council if the Town of Bairoil had any rental houses available and if so, would the Town consider a reduced rent rate as they are on a fixed income. Councilman Clawson stated he would rather wait until we had a full council before discussing a rent reduction.

Approval of Minutes of March 7, 2018:

The minutes were posted according to the law and with no changes to them they stand as written.

Approval of the Agenda for March 7, 2018:

A motion was made by Adene Wuertley and seconded by Lowell Clawson to approve the agenda for March 7, 2018. Motion passed.

New Business:

Mayor Rigano stated we need to advertise for a Town Clerk and also advertise for a part-time cleaning person for Town Hall. Discussion ensued among Council as to what they wanted ad to say. A motion was made by Lowell Clawson to advertise on our sign out front, our web site and the Rawlins Daily Times, with deadline date for applications of March 20, 2018. Position is full time M-F from 9 am to 3

p.m. Starting pay \$15.00. Motion was seconded by Adene Wuertley, motion passed. (See attached ad placement).

Council discussed days and hours for cleaning. A motion was made by Adene Wuertley to advertise for a Part-time cleaning person, 6 hours a week starting pay of \$11.00. Deadline for applications will be March 20, 2018. We will advertise in the same places as for the clerk's job. Lowell Clawson seconded this motion. Motion passed. **A job descriptions needs to be written up regarding cleaning.** (See attached ad placement).

Snow removal will be the Maintenance responsibility.

Council will review the Help Wanted ad before any placement takes place.

Bartlett bill:

We received the bill from Bartlett for the water leak repair at 404 Lupine. The repair was extensive and the price was high, a discussion ensued among the Council. A motion was made by Lowell Clawson to contact Bartlett and ask if the Town can pay this bill in 3 or 4 payments. Paying this bill in full would take our checking account down to a very low balance, as we do not have any CD's maturing for a while. Adene Wuertley seconded this motion. Motion passed.

Pay Bills:

A motion was made by Lowell Clawson to pay bills check #12801 thru Check # 12856, including EFT's but excluding Check #12823 to Plus Electric, for the total amount of \$49,863.85.

Adene Wuertley seconded this motion. Motion passed. A motion was made by Adene Wuertley to pay check #12823 to Plus Electric. This motion was seconded by Sue Rigano. **Lowell Clawson abstaining due to pecuniary interest.**

No further business before this council this meeting was adjourned at 7:27 p.m.



Mayor Pro Tem, Lowell Clawson

Date 3-21-18.



Mayor Sue Ann Rigano